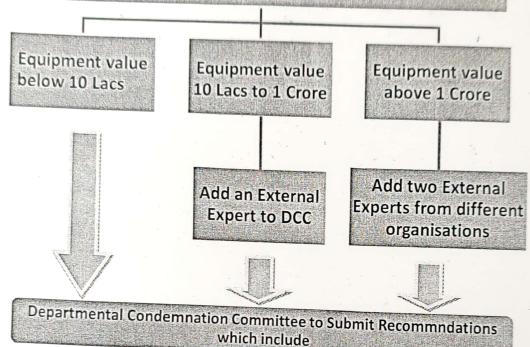
## FLOWCHART OF CONDEMNATION PROCESS TO BE FOLLOWED BY USER DEPARTMENTS OF SGPGIMS

Reciept of circular/notice from Institute's respective **Condemnation Committee** 



Constitution of Departmental Condemnation Committee (DCC) by HOD



- Minutes of Meeting
- Format X (attach documentary evidences, whereever applicable)
- Source of Procurement of Equipment
- Service Report
- Value Certificate (from Material Management Section)
- Possibility of Buy Back explored or not, to be mentioned in MoM
- Statutory authorization in case of Radioactive & Hazardous Equipment



Submit to Institute's respective Condemnation Committee by 20th-28th day of penultimate month of each financial quarter (i.e.- May, August, November & Febuary)

Note: For details, please refer SGPGIMS Condemnation & Disposal Policy-2015 (Page nos. 5 & 6)