

Applications are invited for the following posts purely on temporary basis in a Hospital Based Cancer Registry (HBCR) project, funded by Indian Council of Medical Research, Ministry of Health and Family Welfare, Government of India under Dr. Punita Lal, Professor, Department of Radiotherapy, SGPGIMS and Principal Investigator, HBCR.

1. Statistician

No. of posts: One

Essential Qualification: Three years Graduate Degree in Mathematics with Statistics/Economics/Operations Research/Agriculture Statistics as one of the major Subjects, with two years research experience in the above mention subject

OR

Master's degree in statistics

Desirable Qualification: Knowledge of Statistics related computer software like SPSS, EPIINFO, EPI-STAT & application packages like MS-Office. Candidate must have good command over spoken and written grammatical English.

Age Limit: Not exceeding 30 years

Salary: Rs. 35840/- per month

2. Social Worker

No. of posts: One

Essential Qualification:

Three years graduate degree in Social Work / Medical Sociology/ Anthropology/ Psychology from a recognised university with five years experience in the relevant community based studies in Health & Social Sciences.

OR

Master's Degree in Social Work/ Medical Sociology/ Anthropology/ Psychology (MA/MSW)

Desirable Qualification: Knowledge of use of computer software for qualitative and quantitative data analysis, Data collection, documentation, data entry, data cleaning, analysis, data transcription.

Age Limit: Not exceeding 30 years

Salary: Rs. 35840/ - per month

3. Data Entry Operator

No of posts: Three

Essential Qualification: Three years graduate degree from a recognized university (With good command over spoken and written grammatical English) with knowledge of data entry work.

Desirable Qualification: (i) Speed of 8000 key depressions per hour & at least 3 years experience in operation of PC. (ii) Knowledge of DTP packages and use of software programmes will be an added qualification. (iii) Qualification in Stenography/maintenance of accounts, cashbook ledger will be a major advantage.

Age Limit: Not exceeding 28 years

Salary: Rs. 19040/-per month

4. TERMS AND CONDITIONS FOR THE CONTRACTUAL DEPLOYMENT FOR THE ABOVE SAID POSITIONS ARE AS UNDER:-

1. How to Apply: Those interested should apply with their bio data, contact details and names of three referees under whom the candidate has trained or worked for, as per template attached. We may speak to your referees.

Email your filled application form to PI-HBCR, Department of Radiotherapy, Sanjay Gandhi Postgraduate Institute of Medical Sciences, Lucknow, 226014 at **punita@sgpgi.ac.in** with a copy to **hbcrcr.sgpgi@gmail.com**, and also send a copy of the identical filled application form along with copies of Degree/Mark sheets from 10th standard onwards and all the other documents/ academic credentials and print out of the e-mail sent, by post at the address mentioned above, so as to reach on or before by **20thMarch,25 till 5:00 PM.**

2. The engagement is purely on Contract Basis (fixed wages) for a period of six (06) months. If the contract is not extended further, the same will lapse automatically without assigning any reason. The contractual deployment can also be terminated any time, on either side, by giving one month's notice within the course of six (06) months. Since it is a contractual position, each tenure will be for 6 months on satisfactory performance, extension will be given for 6 months each time with a cooling period of 3 days.

3. The worker will perform the duties as assigned to him/her. The competent authority reserves the right to assign any duty as and when required. No extra/additional remuneration will be admissible in case of all such assignments.

4. The worker will not be entitled to any benefit like Provident Fund, Leave Travel concession, Medical claim, Pension, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc, or any other benefits available to the Government Servants appointed on regular basis. No TA/DA will be paid for attending the interview.

5. The contractual worker will not be granted any claim or right for regular appointment to any post of SGPGIMS, Lucknow. The above posts are filled up purely on temporary basis, co-terminus with the project & the candidate will have no right to claim for permanent Employment under NCDIR/NCRP/ICMR or continuation of his/her services in any other project.

6. The worker will shall be whole time worker of the SGPGIMS and must not accept any other assignment, paid or otherwise and must not engage himself/herself in a private practice of any kind during the duration of contract.

7. If any declaration given or information furnished by him/her turns out to be false or if he/she is found to have wilfully suppressed any material information he/she will be liable for removal from contractual deployment and also such other action as the Institute may deem necessary.

8. The contractual worker will not be entitled to avail any allowances/facilities being extended to the adhoc/regular/permanent faculty/staff of the SGPGIMS, Lucknow.

9. It is being emphatically brought to the notice of both prospective applicants & subsequent contractual workers (who will report to work under HBCR, NCDIR after due selection process) for the completely temporary positions of Statistician, Social Worker and Data Entry Operator under NCDIR, Bengaluru that the regularity of release of Grants in Aid (through which monthly wages are paid) by Indian Council of Medical Research, Ministry of Health and Family Welfare, Government of India can't be ensured & there may be disruption in the regularity/continuity of payment of wages which solely depends on decision as appropriate; by NCDIR, Bengaluru. Merely applications to the above mentioned contractual positions, by prospective applicants for all three positions, it will be considered that applicants are aware of this clause/Terms & Conditions of contractual engagement under NCDIR, Bengaluru. and have completely understood its meaning & implications and have accepted the same upon their free will.

10. Procedure for Selection:

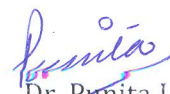
The following procedure shall be adopted for short-listing of candidates for an in-person interview.

(a) There will be a preliminary screening of the eligibility and those eligible, will be required to come for a multiple choice question test in English in the areas of social work, basic statistics, word processing , excel, english and basic mathematics. The MCQ test will be of one hour duration with 60 questions having one stem and four possible responses out of which a candidate will be required to indicate the best or most appropriate response.

Each correct response will fetch one mark while each incorrect response will result in a deduction of 1/4th mark.

(b) The following day for each advertised post the top five ranking candidates will be informed via email and called for an interview. In the event of a tie all candidates who tie for the same rank shall be called. During the interview a copy of the CV will be taken and all original certificates related to qualifications and age will need to be seen in original.

The number of posts can increase or decrease and the Director reserves the right to relax the above mentioned eligibility conditions or cancel the advertisement/selection without assigning any reason.



Dr. Punita Lai

Principal Investigator - HBCR
Department of Radiotherapy
SGPGIMS, Lucknow

Prof. Punita Lai
Principal Investigator-HBCRP
Regional Cancer Centre
Sanjay Gandhi Post Graduate Institute
of Medical Sciences, Lucknow-226014



**Sanjay Gandhi Post Graduate Institute
of Medical Sciences, Lucknow-226014**

HBCR Application Form for Contractual deployment

Paste a self-signed
Passport size
Photograph

Post applied for-

Signature of Candidate

1.	Candidate First Name	Middle Name	Last Name

2.	Mothers Name	Father's Name

3.	Date of Birth (DD/MM/YY)	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>
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4.	Gender (M/F)

5.	Marital Status

6. Mailing Address:

Phone no:

Mobile no:

e-mail:

7. Permanent Address:

Phone no:

Mobile no:

e-mail:

8.	State of Domicile

9.	Academic Qualifications				
	Examination Passed	Institution	Subjects/Specialty	Year	% Marks/Division

10. Additional Qualification if any:

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11. Employment details

	Post Held	Institution	University	Duration	
				From	To

12. Whether you have worked in SGPGI earlier. If yes, please provide the following details:-

Post Held	Duration		Reason for leaving
	From	To	

13. Referees:- (See guidelines who can act as a referee)

Name of Referee	Post, Designation, full address	Period worked		Email Id	Cell No
		From	To		

Declaration

I hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. I solemnly affirm that if any material fact has been suppressed by me, my candidature shall stand immediately cancelled without any notice. In this matter decision of the admitting Institute shall be final and binding on me.

Place & Date

Signature of applicant

Documents to be attached with the application form:

1. Self certified copy of Matriculation certificate / Age Proof or any authentic age proof certificate.
2. Graduate / Post Graduate degree.
3. Experience certificate.