



Sanjay Gandhi Post Graduate Institute of Med. Sciences,  
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Medical Superintendent: 5002 (Extn)

PGI/CMS/PA/ 134 /2022

Date: 08-01-2022

**OFFICE ORDER**

**Sub: Strict Access control of hospital and institute buildings under COVID protocols.**

In view of rising covid cases, it has become essential to restrict people visiting/entering various areas in the hospital and other institute buildings. Only few identified entry/exist points shall remain functional, which will be manned by security guards who would allow entry only for:


- a. SGPGI staff on producing a valid Identity Card, a contractual workers displaying valid I.D. Card issued by service providers.
- b. Bona-fide SGPGI patient and only one attendant accompanying him/her having a gate pass and valid negative RTPCR/TruNat done within 72 hours from ICMR accredited lab.
- c. Patients and attendants will not be allowed into C-block, and administration buildings.
- d. All other entry/exits including the rear doors of various departments in C-block shall be kept locked at all time, and the key shall be kept in the security control room and not be accessible to department employees/faculty without authorisation of the Chairman, Security Committee/M.S/C.M.S./Director of SGPGIMS.
- e. Faculty, residents, research scholars, students, employees are requested to cooperate in maintaining the discipline and strict control to limit access to only bona fide SGPGI staff.
- f. All are instructed NOT to entertain, encourage, meet or interact with visitors, medical representatives and representatives of any commercial organization.

Your co-operation and discipline will help keep workers in SGPGI safe & secure. Any indiscipline in this regard, shall be dealt with strictly, as per rules.

  
(RK Dhiman)  
Director

Copy for information to:

1. Additional Director.
2. Dean/ER.
3. CMS/MS, I/c OPD/G.H./PMSSY.
4. Nodal Officer, RCH.
5. Pro to inform all patients who have been given appointments via Electronic/Print media as well as other resources.
6. All Heads of Department.
7. Prof. Uttam Singh, I/C HIS to upload on Institute Website.
8. Office Order file.

  
(RK Dhiman)  
Director