

Sanjay Gandhi Postgraduate Institute of Medical Sciences

Prof. S K Mishra MS, FACS

Professor and Head Department of Endocrine Surgery

Raebareli Road, Lucknow-226014 INDIA No. PGI/D-208/2021 January 11, 2021

Office Memorandum

The 59th Academic Board of the Sanjay Gandhi Postgraduate Institute of Medical Sciences wad held on 26.11.2020 at 03.00 am in Auditorium of School of Telemedicine and Biomedical Informatics. Please find enclosed herewith the minutes of the 59th Academic Board Meeting for your information and comments.

> (Prof. S.K. Mishra) Dean and & Member - Secretary Academic Board

- Prof. R K Dhiman, Director/Chairman, Academic Board,
- Prof. K.K. Gupta, Director General Medical Educating & Training, Jawahar Bhawan, Lucknow.
- Prof. S.K. Sarin, Director, Institute of Liver and Billary Sciences, ILBS, New Dellhi.
- Prof. D.S.Rana, Sir Ganga Ram Hospital, New Delhi.
- Dr. S.K. Puri, Former Director, CDRI, Laurpur Apartment, New Hyderabad, Lucknow
- Prof. S.K. Mishra, Dean & HOD, Endocrine Surgery, SGPGI.
- Prof. Rajan Saxena, Head Department of Surgical Gastroenterology, SGPGI
- Prof. Eesh Bhatia, Head Department of Endocrinology, SGPGI
- Prof. Narayan Prasad, Head Department of Nephrology, SGPGI
- 10. Prof. Soniya Nityanand, Head Department of Hematology & Executive Registrar, SGPGI
- 11. Prof. Sunil Kumar, Head Department of Radio-diagnosis, SGPGI
- 12. Prof. V.A. Saraswat, Head Department of Gastroentrology, SGPGI
- 13. Prof. Sunil Pradhan, Head Department of Neurology, SGPGI
- 14. Prof. P.K. Goel, Head Department of Cardiology, SGPGI
- 15. Prof. Anil Agarwal, Head Department of Anesthesiology, SGPGI
- 16. Prof. Aneesh Srivastava, Head Head Department of Urology, SGPGI
- 17. Prof. A.K. Baronia, Head Department of Critical Care Medicine, SGPGI
- 18. Prof. Shubha R. Phadke, Head Department of Medical Genetics, SGPGI
- 19. Prof. R.K. Choudhary, Head Department of Transfusion Medicine, SGPGI
- 20. Prof. S. Gambhir, Head Department of Nuclear Medicine SGPGI 21. Prof. Majula Murari, Head Department of Pathology, SGPGI
- 22. Prof. Kumudini Sharma, Head Department of Ophthalmology, SGPGI
- 23. Prof. Nirmal Gupta, Head Department of CVTS, SGPGI
- 24. Prof. Amita Aggarwal, Head Department of Clinical Immunology & Rheumatology, SGPGI
- 25. Prof. Sanjay Behari, Head Department of Neurosurgery, SGPGI
- 26. Prof. Punita Lal, Head Department of Radiotheraphy, SGPGI
- 27. Prof. Rajiv Agarwal, Head Department of Plastic Surgery & Burn, SGPGI
- 28. Prof. Mandakini Pradhan, Head Department of Material & Reproductive Health
- 29. Prof. Uttam Singh, Head Department of Bio-statistics & Health Informatics, SGPGI
- 30. Prof. Ujjal Poddar, Head Department of Pediatric Gastroenterology, SGPGI
- 31. Dr Kiti M Naranje, Head Department of Neonatalogy, SGPGI
- 32. Prof. R.K. Singh, Head Department of Emergency Medicine, SGPGI
- 33. Prof. Ujjala Ghoshal, Head, Department Microbiolgy, SGPGI
- 34. Prof. Swati Tiwari, Head Department of Molecular Medicine & Bio-technology, SGPGI
- 35. Dr Alok Nath, Head Department of Pulmonary Medicine, SGPGI
- 36. Dr Basant Kumar, Head Department of Pediatric Surgical Super-specialties, SGPGI
- 37. Dr R. Harshvardhan, Head Department of Hospital Administration, SGPGI
- 38. Prof. U.C. Ghoshal, Faculty Incharge, Research, SGPGI

(Prof. S.K. Mishra)

Dean & Member - Secretary Academic Board

MINUTES OF THE 59TH ACADEMIC BOARD MEETING HELD ON NOVEMBER 26, 2020 AT 3.00 PM IN THE SCHOOL OF TELEMEDICINE AND BIOMEDICAL INFORMATICS, SGPGI.

The Member-Secretary and Chairman welcomed new members i.e. Prof. Narayan Prasad and Head Department of Nephrology, Prof. Banani Poddar, Head Department of Critical Care Medicine, Dr. Kirti M. Naranje, Head Department of Neonatology and thanked the outgoing members Prof. Amit Gupta, Former Head Department of Nephrology, Prof. Girish Gupta, Former Head Department of Neonatology and Prof. A.K. Baronia, Former Head Department of Critical Care Medicine who were superannuated / taken VRS. The Member-Secretary and Chairman also welcomed Prof. S.K. Sarin, Director, ILBS, New Delhi who attended the meeting through video-conference.

The list of members present in the meeting is placed at Annexure-A

Agenda Item Agenda Item No. 59.1 Confirmation of the minutes of the 58 th Academic Board Meeting held on August 27, 2020.	Deliberations and Resolutions. The minutes of the 58 th Academic Board Meeting held on August 27, 2020 were circulated to the members vide Office memorandum No. PGI/D-528/2020 dated September 9, 2020 for information and requesting their comments if any. Since no comments were received, the Academic Board proposed to confirm the minutes as it is. During the discussion, Prof. S.Behari, Head Department of Neurosurgery, raised the issue again that ENT faculty posts of ATS should be merged with parent department of
	Neurosurgery. The Dean, informed that the Chairman of the Academic Board has already taken decision on this issue in the 58 th Academic Board Meeting held on August 27, 2020. Since the issue is administrative nature Prof. S. Behari may pursue this issue with the Director. Action: Prof. S. Behari, HOD Neurosurgery
Agenda Item No. 59.2 Action taken on the points arising out of the minutes of the 58 th Academic Board in its meeting held on August 27, 2020.	The Academic Board noted the Action Taken Report on the respective Departments against their points.
Agenda Item No. 59.3 Academic Activities of the Institute.	A Academic Courses: The Dean briefed the progress relating to starting new courses at SGPGI, to the members of Academic Board. The Academic Board noted it with satisfaction. B. Research Activities: Intramural Projects: Sanction of 18 intramural projects by the Institute. Extramural Projects: From the last Academic Board Meeting 10

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extramural projects amounting to Rs. 3, 01,51,178 were sanctioned by the external funding agencies to our faculty.

Ph.D. Advertisement: The Institute had advertised for PhD admissions.

C. Report on Telemedicine & eLearning Services provided by School of Telemedicine and Biomedical Informatics during ongoing Covid crises: (April 2020 to October 30, 2020): The Academic Board noted the activities and appreciated the contribution of School of Telemedicine for running the eCCS OPD and also for holding the MD/DM/M.Ch./PDCC examinations virtually.

D. Report on Medical Education Unit: The Medical Education Unit was established to fulfill the MCI requirement; however it is envisaged that it will help with continuing medical education and 01/02 courses. During the Covid-19 the Medical Education Unit organized 27 courses including 2 mandatory courses. In addition, two 3-4 hours' workshop for faculty are planned in the near future. i.e. (1) How to get started with Research projects (2) How to convert data to publications.

The Medical Education Unit will also try to establish Basic medical education courses, mandated by National Medical Commission at SGPGI itself.

Action: Prof. Amita Aggarwal, In-charge Medical Education Unit

E. Report of Virtual Data Research Centre (VDRC): The Academic Board noted the report of VDRC.

F. Report on Academic Activities related to the Academic Section: The Executive Registrar was informed that this time due to Covid-19 pandemic, examination copies of all MD/DM/M.Ch./PDCC students were sent to examiners after getting it scanned under the supervision of Executive Registrar/Examinations cell. examiners have sent the evaluation marks through secured mail to examination cell, after that the School of Telemedicine and Biomedical Informatics has provided the lecture hall and technical support for doing the practical examination virtually without any technical fault. The Chairman and other members also suggested some universities have created software for evaluations of answer sheet and these software are very secured. The Executive Registrar/Examinations were requested to study this software and take necessary action for doing the examinations through secured software in the future.

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The other points of the Report were noted by the Academic Board. Action: Executive Registrar/In-charge Examination Cell

Report on Alumnae Cell: The 57th Academic Board in its meeting held on March 12, 2020 has created an Alumni Cell. The Alumni Cell has formed a committee under the chairmanship of Dean. The committee met several times and decided that an online Alumni Day functions is to be planned on 13th December, 2020 (eve of Foundation Day) 05 speakers (senior and renowned alumni) have been invited to deliver a guest lectures during the event. The Academic Board appreciated the efforts of Alumni Cell for organizing the first Alumni Day meeting on the eve of Foundation Day, 2020.

Action: Prof. Punita Lal, In-charge Alumni Cell

Agenda Item No. 59.4 Minutes of the Board of Studies Director's Review Committee meeting held on November 12, 2020 and November 20, 2020 at School of Telemedicine

The following Departments have conducted their Board of Studies after taking due approval from the Director, SGPGI.

- Department of Pathology
- 2. Department of Plastic Surgery & Burn
- 3. Department of Ophthalmology
- 4. Department of Biostatistics & Health Informatics
- 5. Department of Molecular Medicine and Bio-technology
- 6. Department of Critical Care Medicine
- 7. Department of Endocrinology (Medical)
- 8. Department of Neurology
- 9. Department Radiodiagnosis
- 10. Department of Anaesthesiology
- 11. Department of Urology
- 12. Department of Surgical Gastroenterology

As per the prevalent norms of the Institute to review the minutes of the above Board Studies following committee was constituted:

1. Dean, SGPGI. Chairman 2. Prof. Eesh Bhatia

Member 3. Executive Registrar Member

4. Prof. U.C. Ghoshal, FIR Member

5. Prof. M. Murari, HOD Pathology Member 6. Concerned Head of the Department

Member All above members attended the meeting except

Executive Registrar.

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Department of Pathology Board of Studies dated November 10, 2020:

The following recommendations of the Review Committee were approved by the Academic Board.

- List of experts/MD examiners and also for Faculty
 Selection.
 - 2. List of External experts for PDCC (Renal Pathology).

Department of Biostatistics and Health Informatics Board of Studies held on November 9,2020:

The following recommendations of the Review Committee approved by the Academic Board.

1. List of experts for faculty selection and assessment promotion.

Department of Ophthalmology: Board of Studies held 31st August 2020:

The following recommendations of the Review Committee were approved by the Academic Board.

- 1. List of external experts for faculty selection
- 2. List of examiners for PDCC and MS Ophthalmology.

Department of Plastic Surgery and Burn: Board of Studies held on September 9, 2020:

The following recommendations of the Review Committee were approved by the Academic Board.

- 1. Starting PDCC Course in Reconstructive Surgery: The Academic Board discussed it at length and decided that the MCI has permitted the Department of Plastic Surgery and Burn to start M.Ch. course in Plastic and Reconstructive Surgery with the annual intake of one seat, hence the syllabus of PDCC Reconstructive Surgery and M.Ch. are mostly same hence the Academic Board did not approve the recommendations of Board of Studies for starting PDCC Reconstructive Surgery.
- 2. List of external examiners for M.Ch. Plastic and Reconstructive Surgery
- 3. List of experts for faculty selections.
- 4. Proposal for Centre of Excellence in Advanced Burn Care.

The Academic Board approved following recommendations of the Review Committee for the

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proposal of Centre of Excellence in Advanced Burn Care:

- At present the Department has only 3 faculty members.
- The Department is not getting Sr. Residents for running the patient care services smoothly since the department was not running any courses.
- Now from the present session 2020-21 the Medical Council of India has permitted to start M.Ch. Plastic and Reconstructive Surgery Course with the annual intake of one seat per year. The Academic Board suggested the Head of the Department to first improve their patient care. Since the Burn is very much part of Department's patient care services, hence directed that they may first develop their burn unit and create a data relating to care of Burn.

Action: HOD Plastic Surgery and Burn

Department of Molecular Medicine and Biotechnology Board of Studies held on 10th November, 2020:

The Academic Board approved the following recommendations of the Review Committee.

- 1. Action taken on the last Board of Studies Meeting held on July 2019. Noted by Academic Board
- 2. List of experts for faculty selection.
- 3. Status of the courses runs by the Department. Noted by the Academic Board.
- 4. Research Activities. Noted by the Academic Board with appreciation.
- 5. The Academic Board was informed that the Department has shortage of space for accommodating the faculty for which advertisement was released by the Academic Section. The Academic Board recommended that the Department may first write to the space committee for getting suitable space for the laboratories/office of the newly recruited faculty. After getting the space then decide creation of additional posts of faculty rather than Scientists.
- 6. Regarding creation of Scientist-II posts. The committee suggested at this point of time when department is not having the office space and laboratories even for proposed faculty recruitment and also the Government of UP has banned the creation of new posts, it will not be

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appropriate to recommend creation of further proposed scientist-II posts at the moment. The department is advised to create manpower through extramural projects for these types of manpower.

Action: Head Department of Medical Genetics

Board of Studies, Department of Critical Care Medicine held on November 6, 2020:

The Academic Board discussed it at length, and suggested that for deciding the qualifications of teaching faculty selection is not within his scope of Academic Board and hence suggested that the Department may write to National Medical Commission through proper channel.

Action: HOD Critical Care Medicine

Board of Studies Department of Neurology held on November 11, 2020:

The Academic Board approved the following recommendations of the Review Committee:

- 1. List of examiners for DM Neurology examination.
- 2. List of experts for faculty selections.

Board of Studies Department of Surgical Gastroenterology held on November 7,2020:

The Academic Board approved the following recommendations of the Review Committee.

- 1. List of experts for faculty selection for Surgical Gastroenterology
- 2. List of expert's faculty selection for Surgical Gastroenterology CHBDT.

Board of Studies Department of Urology held on November 18. 2020:

The Academic Board approved the following recommendations of the Review Committee.

- 1. Approval of external experts for faculty selection/promotion.
- 2. Creation of additional 2 faculty posts of Department of Urology.

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- 3. Proposal for starting M.Ch. Course in Pediatric Urology and Creation of additional 2 faculty positions for The Academic Board referred the Pediatric Urology: issue to Head of the Department for discussion in broader ways since at present no such course is existing in the National Medical Commission schedule and at this point of time the National Medical Commission has not formulated any guidelines under which a super-specialty department can start two course in same department. The Head of the Department is requested to organize the meeting of all faculty members and discuss it in detail and also get written consent of all faculties for creation of a dedicated unit under which a course can be planned. If the faculty agree then draft syllabus for proposed M.Ch. course in Pediatric Urology needs to be prepared in consultation with renowned experts in the concerned specialty in India and to present in the next Board of Studies for After getting approval from Academic deliberations. Board/Governing Body then the Institute will send a proposal to National Medical Commission for inclusion of M.Ch. Pediatric Surgery course in the schedule of National Medical Commission and also for starting in same department. As soon as the National Medical Commission includes the course, then the Institute will apply for starting such course.
- 4. Increase of M.Ch. Urology seats from 4 to 6: The review committee recommended increasing M.Ch. Urology seats from 4 to 6.

Action: HOD Urology

Board of Studies Department of Medical Endocrinology held on November 11,2020:

The Academic Board approved the following recommendations of the Review Committee.

- 1. List of experts for Endocrinology-Clinical for faculty selection.
- 2. List of experts for Endocrinology- Basic Scientist for faculty selections.

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- 3. List of examiners for DM Endocrinology
- 4. List of Experts for Pediatric Endocrinology for faculty selections.
- 5. List of examiners for PDCC Pediatric Endocrinology

Board of Studies Department of Anesthesiology held on 16.11.2020:

The Academic Board approved the following recommendations of the Review Committee.

- 1. Starting DM in Organ Transplant Anaesthesia and Critical Care and DM in Pain Management: The Academic Board suggested that the Department may first start DM Cardiac Anaesthesia and DM Neuro-Anaestheia course with a dedicated unit.
- 2. List of experts for faculty selection.
- 3. Regarding DM in Organ Transplant Anaesthesia the Academic Board approved that at this moment the organ transplantations are very limited in number and types. However, the Department should wait for the appropriate time so that the candidates can get adequate training.
- 4. Regarding DM Pain Management, the chairman felt that the proposal should be kept in pipeline; the Department should now focus on two DM Programmes i.e. DM (Neuro-Anaesthesia) and DM (Cardiac-Anaesthesia) already approved by the Academic Board/Governing Body and then see how the services offered by the department and the on-going training of MD (16 seats) and Five PDAF programmes are getting affected with redistribution of existing faculty and residents with the introduction of new DM Programmes.

Action: **HOD Anaesthesiology**

Board of Studies Department of Radio-diagnosis held on November 4, 2020:

The Academic Board approved the following recommendations of the Review Committee.

Since the proposal for starting DM (Neuro-radiology) course in the Department of Radio-diagnosis has already

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been approved by the Academic Board/Governing Body. The Board of Studies only reviewed the updated course syllabus of DM (Neuro-radiology) and approved the same.

Head Department of Neurology and Neurosurgery and some faculty members of the Department of Radio-diagnosis also raised some issues which needs to be addressed by the Head of the Department and get it sorted out..

- Starting DM (Neuro-radiology) course with the dedicated unit in the Department of Radio-diagnosis.
- Revised syllabus of DM-Neuro-radiology.
- List of examiners for DM Neuro-radiology
- List of experts for faculty selection.

Action: HOD Radio-diagnosis.

Agenda Item No. 59.5
Guidelines for appointment of Postgraduate/super-specialty examiners/experts for faculty selections/APS

The Academic Board approved the following guidelines for external examiners:

- 1. The Board of Studies may recommend the external examiners as per the norms of National Medical Commission.
- 2. The examiners should not be more than 65 years of age.
- 3. The examiners should be academically active and is working in Government/private organizations where MCI approved courses are running.

The Guidelines for External Experts for faculty selection/APS:

- 1. The Board of Studies may recommend the experts for faculty selections having the qualifications of Professors as per the Eligibility of Teachers as per National Medical Commission guidelines having the post of Professor in his/her concerned speciality.
- 2. The recommended experts should not be more than 65 years of age.
- 3. The experts should be active and is working not below the rank of Professor in Government Medical Colleges/Institutes.
- 4. The concerned Department may prepare a list of minimum 10 experts in his field not below the rank of Professors.
- 5. While sending the list to Hon'ble Governor, the Executive Registrar/Director may ensure that the experts should be senior to the candidate.

Action: Dean/Executive Registrar

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Agenda Item No. 59.6 Ratification of the minutes of the 81 st Research Committee Meetings held on July 23, 2020. Agenda Item No. 59.7 Review of courses by the Institute.	The Academic Board ratified the minutes of the 81 st Research Committee in its meeting held on July 23, 2020. The Academic Board was informed that Institute has started their academic activities by enrolling the MD/DM/M.Ch./PDCC/MHA students since 1989. The Medical Council of India is reviewing their courses of every 5 years after getting the inspection of the concerned examinations and thereafter renewing their course for further 5 years. But at present there is no system for review of PDCC/PDAF/PDF courses run by the Institute. After detailed discussion the Academic Board authorized the Director to constitute a high level committee for this purpose. Action: Dean, SGPGI/Director, SGPGI
Agenda Item No. 59.8 Short/Long term Training Programme/Fellowship at SGPGI.	The Academic Board was informed that Institute is having rules for short and long term training ranging from 01 month till One year on payment of prescribed fees for both national and international candidates, with the exception of Army sponsored candidates who are granted permission for Two years without any fees. The institute is getting request from overseas government sponsored candidates for training for a period of Two years so as to fulfill host country's medical regulation authority for super-specialty positions. There is no such provision existing in the institute for granting approval for two years training for overseas sponsored candidates. Chairman was of opinion that as per MCI regulation overseas doctors while getting training in India cannot undertake independent practice and also not allowed to perform any procedure. While the institute has a prescribed guideline and fee structure approved by the Governing Body for overseas candidates they are only considered after getting clearance from Ministry of External Affairs and obtain temporary medical registration before joining at SGPGI. The institute needs to review all the issues relating to overseas training programme so that a clear cut training guidelines can be developed to fulfill the expectations of the trainee and sponsoring agency. The Academic Board deliberated on the issue and decided that a Committee can be constituted to address the issue overseas training for 2 years training and frame the training guidelines. For this the Academic Board authorized the Director, to constitute a committee. Action: Dean/Faculty In-charge (Research)

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Agenda Item No. 59.9 Proposal for establishing Department of Family Medicine at SGPGI.	The Research Council in its meeting held on May 9 th and 10 th , 2006 recommended, in order to provide a wide base of medical care and to meet its social obligations, the General Hospital should be strengthened to specialize in Family Medicine. Accordingly, the General Hospital Consultants has prepared the agenda for discussion. Some senior members emphasized that Institute should maintain its super-specialty character, which is our moto as per our Act, Rules and Regulations, and accordingly, should not create Department of Family Medicine which is broad specialty subject. Prof. S.K. Sarin also did not agree to start the broad specialty courses at SGPGI. The Academic Board finally dropped the proposal.
Agenda Item No. 59.10 To exempt course (PDCC) in the same department, from medical examination and counting of their permissible leave in case they continue the residency after	
completion of PDCC. Agenda item No. 59.11 Award of Degree of Doctor of Philosophy to Ms. Manju Kumari	
Agenda Item No. 59.12 Award of Degree of Doctor of Philosophy to Ms. Shruti Bhattacharya	1
Agenda Item No. 59.13 Award of Degree of Doctor of Philosophy to Ms. Ankita Singh	11
Agenda Item No. 59.14 Award of Degree of Doctor of Philosophy to Ms. Ekta Manocha	

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Agenda Item No.59.15 Any other item with the permission of chair.

Present (a) Report on of Center Status of Medi-Excellence for Health and Electronics SGPGI: at Informatics 'Present status of Center of Excellence for Medi-Health Electronics and Informatics at SGPGI'

The Academic Board was informed that Administrative approval for establishing a Centre of Excellence (CoE) for Medi-Electronics and Health Informatics at SGPGIMS, was approved by MeitY, (Ministry of Electronics and InfoTech, GoI), on 27/09/2019. This is the first such center for MediTech and Health Informatics to be set up in the Government sector in India.

- Partners who have joined hands in this venture are Meity GOI, Software Technology Parks of India (STPI), Department of IT & Electronics, GoUP, Department of Medical Education, GoUP and SGPGI. The other partners include AiMED (Association of Indian Manufacturers of Medical Devices), Andhra Pradesh MedTech Zone (AMTZ) along with Kalam Institute of Health Technology (KIHT).
- An MOU to operationalize this project has been signed between STPI, Department of IT & Electronics, GoUP and SGPGI on 20/05/2020. This has spelt out the funding as well as respective roles and responsibilities of the various stakeholders.
- A Governing Council (GC) and a Project Management Group (PMG) has been nominated in June 2020 and has held two meetings. Presently, the Additional Director, STPI Lucknow, is functioning as the Head of the CoE.
- The soft launch of the CoE took place on 14th August 2020. On this occasion, a virtual webinar was conducted by videoconferencing on the theme, 'MedTech: A CoE on Medi-Electronics and Health Informatics at SGPGI'.
- A built-up area of 16000 sft on 3rd Floor of SGPGI New Library Building earmarked for STPI Medi Tech-CoE was handed over to STPI, Lucknow Office, in September 2020 for a period of five years.
- Work for finishing the interiors is now in process and date for the formal inauguration and launch of the center is expected to be announced soon.
- Once this work is done, the task of setting up and equipping two labs ie. Medi-Electronics and Health Informatics Lab and IoT Lab, will be taken in hand.
- Work is ongoing for setting up a dedicated website for the CoE.
- An 'Open Challenge' program for identifying the incubatees has been planned. Five problem statements related to POCT, Diagnosis, Patient Care, Patient Mobility and Back Support System, and Universal Health Record have been prepared for this Open Challenge.

Action: Prof. V.A. Saraswat

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Regulations-2020	The Chairman referred it to the next Academic Board Meeting.
on the eve of Foundation	The Academic Board approved holding Research Day on the eve of Foundation Day December 13, 2020 as per the norms of PGIMER, Chandigarh. Action: Dean, Faculty In-charge Research

The meeting ended with the vote of thanks to the Chair.

(Prof S K. Mishra)

Member-Secretary & Dean

(Prof. R.K. Dhiman)
Chairman & Director

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