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Sanjay Gandhi Post Graduate Institute of Medical Sciences
Rae-Bareilly Road, Lucknow-226014 (INDIA)

PGI/Lekha/IT-Form-16/RSD-5903/15/1096/2019

Dated 24 June, 2019

CIRCULAR

This to inform to all concerned that Form-16 for the financial year 2018-19 (A/Y 2019-20) is ready for distribution. All concerned are requested to collect their Form-16 from Room No.315 of Salary Section w.e.f. 26/06/2019 during all working hours either in person or through an authorized representative.

Further, it is also informed that in case of any discrepancy found in Form-16, the same may please be brought to the notice of the in-charge salary cell/Sri R.K. Pandey, Jr. A.O. (intercom No.4188 & CUG No. 5965) within a week from the date of receipt of Form-16.

(Dr. Harendra Kumar)
Sr. Accounts Officer

Copy to following for information :

1. Director
2. Finance Officer
3. All HOD's with request to kindly bring the contents of this circular to the notice of all staff working under their control.
4. C.M.S.
5. E.R.
6. All Notice Board
7. HOD, BHT - kindly upload the notice.

(Dr. Harendra Kumar)
Sr. Accounts Officer

JOINT DIRECTOR (ADMIN.) CAMP S.G.P.G.I.M.S., LUCKNOW Dak Receipt Date 25/6/2019 Time 11:15 AM

RA/
SAs-C
SAs-CC
AAJ-CL-R
O.I.V.C
N.O.S.P
ALL
25-06-2019
(Prof. Uttam Singh)
Joint Director (Administration)
S.G.P.G.I.M.S., Lucknow